

# M E M O



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## El Dorado Medical Tenant Service Center

You can submit service requests online for El Dorado at [www.impaksolutions.com/cbre-arizona/](http://www.impaksolutions.com/cbre-arizona/) . In addition, you can review the progress and history of your previous service requests, and view memos and notices from our property management office.

Please provide the names and email addresses of those on your staff who are responsible for communicating service requests to us. Optionally, you can provide us with a preferred username and password for each staff member who will need access to the new system.

Within a few days after submitting your contact list, each of the staff members listed below will receive an email confirming they have been set up in our system, and they can begin using it immediately. We believe you will find this web portal of service center very helpful, but you are still always welcome to contact us directly by phone, e-mail or fax.

Thank you and best regards,

CBRE – Property Management

- - - PLEASE COMPLETE THIS FORM AND  
EMAIL TO [Janet.Molinares@cbre.com](mailto:Janet.Molinares@cbre.com)

Member & Tenant Name	Email Address	Username (8 letters+1 number+1 character)	Password
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____